

Calculation examples:

Single parent/guardian and one child

Net income: €1,400
Childcare periods booked:
☛ In school term time 07.00 to 08.00 (Maximum fee: €30/month)
☛ In school term time 16.00 to 17.00 (Maximum fee: €30/month)
☛ In the holidays 8 weeks/08.00 to 18.00 (Maximum fee: €10/holiday week) = €80/month
☛ Total childcare costs max. €140/month

Calculation:
Size of family: 2 members
Net income: €1,400/month
20% of €140 = €28/month
plus 70 cents/lunch at primary school (= 20% of maximum €3.50 per meal)

Family with two children

Net income: €2,500
Childcare periods booked:
☛ In school term time 07.00 to 08.00 (Maximum fee: €30/month)
☛ In school term time 16.00 to 17.00 (Maximum fee: €30/month)
☛ In the holidays 8 weeks/08.00 to 18.00 (Maximum fee: €10/holiday week) = €80/month
☛ Total childcare costs max. €140/month

Calculation:
Size of family: 4 people
Net income: €2,500/month
75% of €140 = €105/month
plus €2.63/lunch at primary school (= 75% of maximum €3.50 per meal)

schul
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SIZ

Do you have any more questions?

Then we will be happy to answer them at
School Information Centre (SIZ)
Hamburger Straße 125 a / 22083 Hamburg
Telephone: 040 428 99 22 11 / Fax: 040 428 63 2728
schullInformationszentrum@bsb.hamburg.de
www.hamburg.de/ganztag

Education is more than lessons

All-day service in Hamburg schools

Hamburg schools offer all-day education and care

ENGLISCH

Charges are based on the following income thresholds

2			3			4			5			6		
e. g. Mother + 1 child			e. g. Parents + 1 child or father + 2 children			e. g. Parents + 2 children or father + 3 children			e. g. Parents + 3 children or mother + 4 children			e. g. Parents + 4 children		
from	to	%	from	to	%	from	to	%	from	to	%	from	to	%
less than	1,450	20 %	less than	1,550	20 %	less than	1,750	20 %	less than	2,000	20 %	less than	2,200	20 %
1,451	1,800	30 %	1,551	1,850	30 %	1,751	2,000	30 %	2,001	2,200	30 %	2,201	2400	30 %
1,801	2,100	50 %	1,851	2,150	50 %	2,001	2,300	50 %	2,201	2,450	50 %	2,401	2,600	50 %
2,101	2,400	75 %	2,151	2,450	75 %	2,301	2,550	75 %	2,451	2,700	75 %	2,601	2,850	75 %
more than	2,400	100 %	more than	2,450	100 %	more than	2,550	100 %	more than	2,700	100 %	more than	2,850	100 %

2,401	2,600	100%	2,451	2,650	100%	2,551	2,750	100%	2,701	2,900	100%	2,851	3,050	100%
2,601	2,750	100%+ €30	2,651	2,800	100%+ €30	2,751	2,900	100%+ €30	2,901	3,000	100%+ €30	3,051	3,150	100%+ €30
2,751	2,850	100%+ €60	2,801	2,900	100%+ €60	2,901	3,000	100%+ €60	3,001	3,100	100%+ €60	3,151	3,250	100%+ €60
2,851	2,950	100%+ €90	2,901	3,000	100%+ €90	3,001	3,100	100%+ €90	3,101	3,200	100%+ €90	more than	3,250	100%+ €90
more than	2,950	100%+max. €1 20	more than	3,000	100%+max. €1 20	more than	3,100	100%+max. €1 20	more than	3,200	100%+max. €1 20			

Note:
For families of more than six people, the charge reduces in all cases, independently of income, to 20 per cent.

This is how you calculate your charges.
The charges are socially staggered in five levels:
100% (the highest rate), 75%, 50%, 30% or 20%. In primary schools, the financial relief also covers lunches.
The level of financial relief is determined by the net income of the family, the number of family members and the number of younger siblings in the family who are cared for on a fee-paying basis.

If parents would like to make a claim for a reduction in the charges, they have to state their net income. To determine your monthly income, a form is supplied to you from the school office or the internet.
A family comprises the child concerned, the parents of the child and the siblings of the child, as long as they live together in the same household. Sibling children who live outside the household also count as part of the family if child support is paid for them.

The sibling child ruling: The full charge is due for the youngest child. This amount is reduced to a third of the charge ascertained for that income group for the care of the second child. The charge for the care of the third child, and each additional child, is reduced to a fifth. This financial relief lies to all payers of these charges, including highest-rate payers. This means that they also benefit from the sibling child ruling. What is important here is that the siblings are being cared for on a fee-paying basis, in a crèche facility for example, by a person providing day care or in all-day education and care.

An exception:
The charges for pre-school children
The charges for the care of children in pre-school classes constitute an exception. Here a basic charge (€5.00) is to be paid for all participants. The charges are lower for off-peak times and holidays.
Above a particular income level, surcharges of up to €120.00 have to be paid (see table: supplement only for pre-school children). The reason for this is that the charges raised in crèche facilities and the charges for pre-school all-day education and care services should be comparable.

Lunch
The schoolchildren at a school that provides all-day services can eat there every day at lunchtime. Generally the schools work together with a provider of school meals catering services to do this.
The quality of these lunches is guided by the “quality standards for school meals” as set out by the German Nutrition Society. The school makes appropriate agreements with the caterer on the basis of this.
The schoolchildren are looked after during these lunches. The school and the caterer will inform you together about the lunches and the specific local procedures. Agreements for any special needs (intolerances, diets or religious requirements) can be made with the caterer.
The price for the lunches supplied on a daily basis may not exceed a maximum charge of €3.50. At primary school a socially staggered reduction in the charges is currently being introduced. The same staggering of percentages apply here as for the general care charges.
For any children who are supported by the German Education and Participation Package, lunch is free of charge for all types of school.

Applying to the school office
To take advantage of the all-day services and the additional care services, apply with your children at the school office and with the application form. Bookings for all childcare services always apply for one school year. In exceptional cases during the current school year, excluding the core time from 13.00 to 16.00, the booking of your care services can be changed in the course of one calendar quarter to come into effect in the quarter after next. Should the change take place at shorter notice, this is only ever possible with the agreement of the school, or the cooperation partner, that provides the childcare.
If you would like to apply for a reduction in the charges, you will have to submit a statement of your monthly income or produce proof of eligibility under the terms of the German Education and Participation Package.
Please be aware that any changes in the charges always apply from the beginning of the next month, and not immediately after making the application at the school office.
Even if your child only partakes of the lunch, please report this to the school office, so that the amount can be determined that the caterer can invoice you with, for one portion of food.

Information on the internet
There is more information available to you on the internet. You can find all the forms for the application and for your income statement there, as well as a fee calculator.
Extensive guidance is provided for filling out all the forms. With the form for declaration of income you can determine your monthly income automatically, along with all the options for allowances, and establish whether you can claim any reduction in the charges or costs for lunches.

HERAUSGEBER:
BEHÖRDE FÜR SCHULE UND BERUFSBILDUNG, HAMBURGER STRASSE 31, 22083 HAMBURG
GESTALTUNG: CARSTEN THUN // FOTOS: BRÜGGEMANN/THUN
DRUCKEREI: DRUCKEREI IN ST. PAULI // **STAND: DEZEMBER 2012**



Ties Rabe
SENATOR FOR SCHOOLS AND VOCATIONAL EDUCATION

Dear Parents,

More and more parents and children would like to have an all-day service in Hamburg schools. In the 2012/2013 school year around 17,000 children took part in the all-day services – and there are good reasons for this. All-day schools provide a broad range of learning, leisure and play activities. This is where children's talents can be better encouraged, where they make new friends and learn to interact with each other socially. Additionally all-day schools make an important contribution towards working parents being better able to reconcile their work and their family life.

From the 2013/2014 school year, all children of up to 14 years of age whose parents require it should be able to attend an all-day service. To achieve this, we are creating more than 10,000 additional all-day school places in the primary school sector. As a rule, the schools work together with partners from the child and youth welfare services to design a broad range of activities at the school.

From the 2013/14 school year onwards, the district schools and many grammar schools will also be making a more extensive childcare service available.

This development is proceeding in leaps and bounds. While it took Hamburg 20 years to establish the first 50 all-day primary schools, now, in only three years, 140 more primary schools are setting up all-day services. In spite of these enormous efforts, this has gone ahead smoothly in many locations. Parents are clearly satisfied, and the high application rates speak for themselves. Of course in one or two places there will still be a few problems to begin with, but we will get over these difficulties together.

Participation is voluntary in virtually all schools and for children in class one onwards it is free of charge every day up to 16.00. Fees are charged at staggered rates on the basis of family income for the early hours before 08.00 and after 16.00, as well as for holiday childcare and lunches at primary school. In this leaflet we would like to inform you about the various all-day service options available.

Your **Ties Rabe**

All-day services in Hamburg schools

As well as good lessons, schoolchildren can receive top-quality all-day education and supervision in Hamburg's schools; the essential aspects here being education and reliability. Schoolchildren should be making good use of the time they spend at school and be able to take part in demanding additional courses as well as exciting leisure activities.

The following applies for all-day schools: the service is always free of charge from 08.00 to 16.00. The only exception being the pre-school class. In future childcare services are also to be provided for the early hours before 08.00, later hours after 16.00 and holiday supervision. Fees are charged for these services, socially staggered according to income. In primary schools the price of lunches is also socially staggered. If there is no requirement, or a limited requirement, for all-day service in individual schools, this service is then organised together with other schools. Attendance is voluntary in most all-day schools. Anyone who does not want to take part can go home after lessons as before.

The following all-day school services are available:

All-day services in primary schools
in cooperation with a youth welfare service provider (all-day care)

- ➔ Lessons for five days in the week from 08.00 to 13.00
- ➔ All-day education and supervision services on five days in the week, at least from 07.00 to 08.00 and from 13.00 to 18.00 and in the school holidays, organised through a cooperation partner under the responsibility of the school.
- ➔ Voluntary participation in the education and care service. Any children registered for this service must attend for at least three days of their choice up to 15.00.

All-day schools of all school types
under the responsibility of the school

The voluntary all-day schools

- ➔ Lessons for five days a week
- ➔ All-day education and care services on five days in the week up to 16.00, extended to include the times of at least from 07.00 to 08.00 and 16.00 to 18.00 and the holidays, organised by the school.
- ➔ Voluntary participation in the education and care service.

The compulsory all-day schools

- ➔ A changing sequence of lessons and leisure activities distributed over the whole day from 08.00 to 16.00 on four days of the week.
- ➔ Obligatory attendance in the core time from 08.00 to 16.00 on four days
- ➔ Additional all-day service on the fifth day along with early, late and holiday childcare. Attending this additional service is voluntary.

The part compulsory all-day schools

- ➔ A changing sequence of lessons and leisure activities distributed over the whole day from 08.00 to 16.00 on up to four days of the week.
- ➔ Obligatory attendance in the core time of 08.00 to 16.00 on fewer than four days and voluntary attendance on the other days
- ➔ or obligatory attendance in the core time of 08.00 to 16.00 on four days for only some of the schoolchildren and voluntary attendance for the other schoolchildren
- ➔ Additional all-day service on the fifth day along with early, late and holiday childcare. Attending this additional service is voluntary.



All-day service in Hamburg schools
is more than just lessons.

Childcare in secondary schools:

Schoolchildren in secondary schools can take advantage of the childcare services up to the age of 14. As a rule the requirement is not so high in such schools, which is why there are different youth/childcare models in operation from in primary schools.

In the district schools a care service is provided up to 16.00. This later care service is also offered by the district schools between 16.00 and 18.00 if enough schoolchildren participate. The same applies to holiday care. If insufficient schoolchildren register for this service, however, regional services offered in the vicinity of the school can be used.

In many grammar schools a special service is organised to go beyond the lessons in the school timetable after lunch, up to 16.00, as part of a programme of optional courses and help with homework. Should parents have any additional supervision requirement for their children, this will then be realised in a neighbouring school. The holiday childcare is also covered through regional services.

Charges for education and
care services outside the core time

The core time from 08.00 to 16.00 is free of charge (except for the pre-school children). Fees are charged for any further childcare periods, staggered according to family income. The parents always book the care services for a whole year. The charges are calculated for a school year and then levied on a monthly basis so that the costs are evenly distributed. A week of holiday childcare from 08.00 to 16.00 costs €90.00, for example, payable in twelve monthly instalments of €7.50.

The table below shows the monthly costs for the individual services:

Childcare periods	1st to 8th year monthly charges (100%)	Pre-school class monthly charges (100%) plus supplement if applicable (see below)
06.00 to 07.00	€30.00	€12.00
07.00 to 08.00	€30.00	€12.00
13.00 to 16.00 (core time)	free	€5.00 (fixed minimum charge, no reduction)
16.00 to 17.00	€30.00	€12.00
17.00 to 18.00	€30.00	€12.00
1 week holiday time from 08.00 to 16.00	€7.50 /€90.00 per year	€3.00 /€36.00 per year
1 week holiday time from 06.00 to 18.00	€10.00 /€120.00 per year	€4.00 /€48.00 per year

The holiday childcare

The following applies for the holidays: a holiday week booked for childcare consists of seven days that follow on from each other in the school holidays; such a week can start on any weekday – from Wednesday of one week to the Tuesday of the next week, for example. The number of holiday weeks required are to be set by the parents at the beginning of the school year. The precise period can then be clarified locally with the service provider or the school.

As some of the holiday days appear separately, as bridging days between public holidays and the weekend for example, there is also the option to book a “bridging week”. This consists of six individual childcare days that can be selected as required. These can be used as bridging days between public holidays and weekends, or combined with a holiday week to save on having to book a complete additional holiday week. If one day from the bridging week has already been used, the bridging week can no longer be cancelled.

Please note that at some schools there can be closing times of up to four weeks in the holidays. This means that no childcare is provided in these weeks. For this period, however, an “emergency care service” is then organised.